MITS Communication/Report on Event/IQAC/10.03.2025-11.03.2025.

From Vice Principal Administration <viceprincipaladministration@mits.ac.in>
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A Report on
"ISO 21001:2018 Surveillance Audit - EOMS"
Organized by
Internal Quality Assurance Cell (IQAC)
in association with
Planning Approvals Accreditations Rankings & Certifications Cell
from 10.03.2025 to 11.03.2025.

Report Submitted by: Mrs. P. Kowsalya, Document Manager, IQAC/NAAC/ISO/NEP.
Auditors: Dr. K. Sundaresan & Mr. Sreenivasulu Rupineni
Mode of Conduct: Offline
Report Received on 21.03.2025.

Madanapalle Institute of Technology & Science took a significant step toward enhancing its educational standards by undergoing the ISO 21001:2018 Certification Audit for its Education Organization Management System (EOMS). This intensive two-day assessment, led by distinguished Auditors **Dr. K. Sundaresan and Mr. Sreenivasulu Rupineni**, aimed at ensuring compliance with global best practices in educational management, reinforcing the Institution's commitment to excellence and continuous improvement.

Audit Objectives:

- Determination of the extent of conformity of the management system, or those parts applicable of it, with audit criteria.
- Evaluation of the capability of the management system to ensure compliance with applicable statutory, regulatory and contractual requirements.
- Evaluation of the effectiveness of the management system to ensure the client organization is continually meeting its specified objectives.
- Identification of areas for potential improvement of the management system.

- Evaluation of the management´s responsibility for the company´s policies.
- Evaluation of the links between the standard requirements and the management system requirements.
- Evaluation of the operational control of processes, including internal audits and management review.

Day Highlights:

Day 1: 10th March 2025
Opening Meeting (09:30-09:45 AM):

Audit commenced with an opening meeting attended by all key stakeholders. Vice Principal - Academics, Dr. P. Ramanathan, delivered the welcome address, setting the stage for the proceedings. This was followed by our Principal, Dr. C. Yuvaraj, who shared valuable insights on the audit's focus and objectives while emphasizing the role of the IQAC team in supporting the auditors. Mr. Sreenivasulu Rupineni, the lead auditor, then presented a detailed schedule, outlining the planned activities for the Two- day Audit and ensuring clarity among all participants.
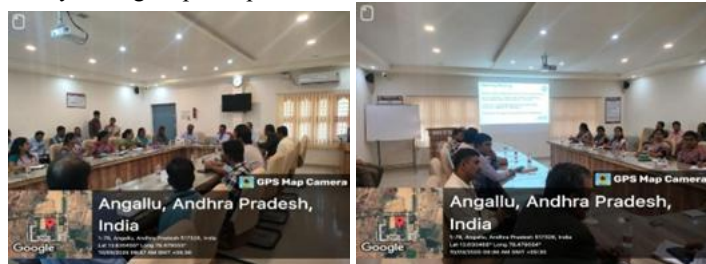
Site Tour (09:45a.m -10:15a.m): Auditor conducted a comprehensive on-site visit to the college campus to gain insights into the organizational setup.

- **Management/Leadership (10:15 AM -10:30 AM):** Dr. C. Yuvaraj, the Principal, engaged with auditors regarding top Management responsibilities.

- **EOMS Activities,** Risk Analysis, Internal Audit, Management Review, KPI, Objectives, Review of previous audit findings **(10:30-12:00 PM): Dr. D. Pradeep Kumar**, the EOMS Coordinator, provided detailed insights into the Institution's EOMS activities and focused the current scope of EOMS.

- **Admission & Statutory Requirements (10:30-11:30 AM): Mr. V. Maruthi Prasad, the PRO**, presented information to Auditor, **Dr. K. Sundaresan** related to Admissions and Statutory requirements.

Academic Management- UG – Engineering-ME Department (11:30-13:30 PM):

Dr. S. Baskaran, Professor & Head of the ME Department, provided insights into Academic Processes and showcased documents to the Auditor, Dr. K. Sundaresan incuding Academic/Teaching-Learning Process, Lesson Plan, Delivery of lectures / Live Classroom / Lab process Assessments, Result Announcement, Result Analysis, Satisfaction of learners in the Mechanical Engineering Department.

- **Placement Cell (12:00-13:30 PM): Mr. J. T. Drupad**, Placement Officer, discussed activities related to the Placement cell with **Mr. Sreenivasulu Rupineni**, the lead auditor with required documents.

- **Academic Management- PG – MBA Department (14:00-16:00):** **Dr. K. V. Geetha Devi**, Asst. Professor & Head of the MBA Department discussed academic processes incuding Academic/Teaching-Learning Process, Lesson Plan, Delivery of lectures / Live Classroom/ Lab process Assessments, Result Announcement, Result Analysis, Satisfaction of learners in the Master of Business Administration Department and showcased documents to **Dr. K. Sundaresan, Auditor.**

- **HR & Training (FDPs & SDPs) (14:00-16:00): -** **Mr. Sreenivasulu Rupineni**, the lead auditor, discussed HR and training initiatives with **Mr. J. Praveen Kumar**, HR Manager**.**

- **Curriculum Design (16:00-17:00):** Dr. P. Ramanathan, Vice Principal -Academics, discussed the Curriculum design process. The EEE Department was selected as a sample, and their Academic Coordinator, Dr. T. S. Balaji Damodhar, Assistant Professor explained the curriculum process and showcased documents relevant to design of Curriculum and SOP to Dr. K. Sundaresan, Auditor.

Day 2: 11th March, 2025

- **Academic Management- PG – MCA Department (09:00-10:15 AM):**

- Dr. N. Naveen Kumar, Assoc. Professor & Head of the MCA Department, provided insights into Academic processes Academic/Teaching-Learning Process, Lesson Plan, Delivery of lectures / Live Classroom / Lab process Assessments, Result Announcement, Result Analysis, Satisfaction of learners in the Master of Computer Applications Department showcased documents to Dr. K. Sundaresan, Auditor.

Library (9:00 AM-10:15 AM):

Dr. P. Rama Murthy, the Librarian, provided insights into the library and **Mr. Sreenivasulu Rupineni**, the lead auditor verified the process with the documents.

- **Academic Management- PG – Engineering – M. Tech Computer Science & Engineering (10.15 -11:30 AM):** Dr. M. Sree Devi, Professor & Head of the CSE Department, discussed Academic processes in the PG Programme- M.Tech-Computer Science and Engineering Department and showcased documents to **Mr. Sreenivasulu Rupineni**, the lead auditor & **Dr. K. Sundaresan, Auditor** focusing the scope of this year.
- **Examination Cell (11.30 AM -12:30 PM):** Dr. K. V. Narasimha Murthy, COE-Controller of Examinations, shared details regarding the examination cell to **Mr. Sreenivasulu Rupineni**, the lead auditor & Dr. K. Sundaresan, Auditor.

- **Facility Maintenance & Transportation (10:15 AM -11:30 AM):** Mr. V.D. Shiva Shankar (Site Engineer) presented on facility maintenance available in our Institution to the lead Auditor **Mr. Sreenivasulu Rupineni.**

- **Closing Meeting (17:00-17:30):** The audit concluded with a closing meeting attended by all concerned.

Outcome:

Evaluation of the Capability of the Educational Management System for Compliance

- The management system effectively ensures compliance with **statutory, regulatory, and contractual requirements** related to education and institutional governance.
- Evidence of regulatory adherence is maintained through regular **Policy reviews and Audits**.
- Minor improvement areas include **enhanced tracking of compliance updates** to ensure systematic adaptation to changes in educational regulations.

With regards,
Dr. C. Kamal Basha, **M.E., Ph.D.**
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